



MOVE-OUT POLICIES

If a tenant intends to terminate a lease and vacate his/her apartment at or after the end of the lease term, the tenant must submit the proper 30 or 60 day written notice to leave as specified in their lease agreement.

Note that all leases run on a calendar month basis and only the first month shall be a partial month, if applicable. All tenancies end on the last day of the month and the tenant must vacate the apartment by noon on that day.

All keys must be left in the apartment, on the kitchen counter, with the apartment door unlocked; including mailbox key(s), parking permit(s), recycling bin and laundry card, if applicable.

The entire apartment must be left clean. The only items left in your apartment should be the items that we have asked you to leave on the kitchen counter
NOTE: IF THE APARTMENT IS LEFT DIRTY AND/OR ANY ITEMS ARE LEFT IN THE APARTMENT, YOU WILL BE CHARGED THE FEE(S) STATED IN YOUR LEASE.

Should you have questions about this move-out information, please contact the Rental Department at (207) 775-5673 or via e-mail at rentals@portpropmgt.com